

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
November 26, 2024  
5:00p.m.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION ANNOUNCEMENT**

Please be advised the Board met in Executive Session immediately prior to this meeting from 4:30 pm to 4:55 pm to discuss personnel, contract negotiations and litigation matters.

Attending this meeting were Supervisors Bronwyn Kolovich, Harlan Shober and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Ed Jeffries, Public Works Director; Jennifer Slagle-Director of Engineering and Planning; Parks and Recreation Director, Angela O'Conner; Ashley Neptune-Township Engineer Jamie Rozzo, Recording Secretary; ABSENT: Steven Horvath, Chief of Police

**VISITORS TIME**

**DEVELOPERS TIME**

1. A motion was made by Mr. Wise and seconded by Mr. Shober to approve the Letter of Map Revision ("LOMR") application of Sheetz, Inc. for 640 Pike Street, Meadowlands, PA 15347, as certified by the Developer's Engineer, Langan Engineering in his sealed letter dated November 7, 2024. All Supervisors voted yes. The motion carried 3-0.

**APPROVAL OF MINUTES**

A motion was made by Mr. Wise and seconded by Mr. Shober to approve the minutes for the Regular meetings of October 8, 2024, and October 22, 2024; and the Budget meetings of October 1, 2024, October 8, 2024, October 15, 2024, October 22, 2024, and October 29, 2024, as presented. All Supervisors voted yes. The motion carried 3-0.

**STAFF REPORTS:** No Reports

**SUPERVISOR REPORTS:** No Reports

**OLD BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mr. Shober to utilize the \$65,000 of the Chartiers Township CDBG Grant funds for the paving of North Avenue, conditional upon receipt of the income survey results and \$15,100 of the funds for demolition for the mitigation of blight and adopt Resolutions R-10-2024 and R-11-2024 respectively. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mr. Shober to approve the application for a 2025 Local Government Academy Municipal Intern as recommended by the Township Manager and Director of Engineering and Planning. All Supervisors voted yes. The motion carried 3-0.

**NEW BUSINESS:**

1. A motion was made by Mr. Wise and seconded by Mr. Shober to approve the memorandum of understanding with the Washington County Agricultural Fair to serve as an alternate Emergency Evacuation Center as recommended by the Emergency Management Coordinator. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mr. Shober to authorize payment of invoices indicated on the attached listing.

General Fund:82,591.19; Act 13 Fund: \$5,770.47; Eng. Rev. Escrow Account: \$12,117.37; Revenue Gaming: \$425.00; Sewer Fund: \$108,852.75; Local Services Tax Fund: \$11,721.90; Capital Reserve Fund: \$2,876.15; Friends of Chartiers Comm. Parks Fund: \$701.19; Comm. Center Fund: \$2,579.12; American Recovery Fund: \$13,468.95; Payroll Fund: \$4,643.73

Insurance/Bills Pain Online: \$27,154.05; Utilities Online: \$33,674.42

Invoices to be paid are posted on the bulletin board for review. All Supervisors voted yes. The motion carried 3-0.

**DISCUSSION ITEMS:**

1. 2024 Sewer Rehab -The CCTV contractor is working. Jen will update the board on Riggle Street repairs after speaking with Gateway.
2. Road Program
  - a. 2024-The contractor has picked up a majority of the millings but have a small amount remaining.
  - b. 2025-The list for 2025 should be finalized for the next meeting.
3. Barnickel and Country Club - Ashley hopes to have an updated cost estimate for the next meeting.
4. WEWJA Items
  - a. Arden Pump Station-No Update.

- b. Arden Mines Sewage Project-The Township is setting up a meeting with Gateway to discuss.
  - c. WEWJA Area 537 Presentation of Draft-The Township received this from Harshman this week to review.
5. Piatt Estates - Punch List Status-The DEP is requiring the Developer renew the permit with them that has expired.
6. Summerfield Woods Punch List Status-A cost estimate was drafted by Gateway and a letter has been sent over to the developer by the Township Solicitor.
7. Western Avenue Sewer Project-This item is continuing to move forward.
8. Parks and Recreation Opportunities
  - a. Pickleball Courts-Gateway has sent over some options for a revised parking plan. This item is moving forward.
  - b. DCNR Grant Arnold Park Ph 1-A cost estimate and drawings are in the board's packets for review.
9. 2025 Reorganization Meeting and January Meeting Schedule-The Reorganization meeting will be held on January 6, 2024, at 5:00 pm. The regular Board of Supervisors meeting will follow.
10. Wylie Avenue Bus Stop- There's a discrepancy between neighbors and parents about the bus stop. Discussion took place on this item. The board will have public works install no parking signs in this area in accordance with the vehicle code. This has become a safety concern. The Township has also been in contact with the school district and bus company about the situation. The board hopes the signage will help alleviate this issue.

**PUBLIC COMMENT: No Comments.**

## **ADJOURNMENT**

Time: 5:32 pm

Jamie Rozzo – Recording Secretary

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Secretary, Frank Wise Jr